# Meeting Agenda

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| **Meeting title** | School Advisory Council meeting |
| **Date and time** | 1.00 – 2.30 pm Thursday 19 August 2021 |
| **Location** |  |
| **Attendees** |  |
| **Apologies** |  |
| **Resources** | Copy of minutes from previous meeting, etc. |

## **Agenda**

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| **Item** | **Description** | **Time** | **Speaker** |
|  | **Welcome, prayer, Acknowledgment of Country and declarations** | 5 minutes |  |
|  | **Previous minutes**  Any business arising. | 5 minutes |  |
|  | **Item 1**  Add as many as necessary. Description. | x minutes |  |
|  | **Reports**  Description. | x minutes |  |
|  | **Any other business**  List items raised for discussion at a future meeting. | x minutes |  |
|  | **Close**  List of actions and deadlines.  Next meeting: time, day and date. | 5 minutes |  |